

APPLICATION FORM

DGI: DISTRICT INTERNATIONAL GRANT

Rotary District 9800

Please complete all sections of this application. Attach additional pages as needed.
Incomplete applications will not be considered.

Email the application form as a signed and scanned .pdf document.
handwritten applications will not be considered

Richard Blakeman. Email: foundation.grants@rotary9800.org

PLEASE read: "A Guide to District9800 Foundation Grants" before completing this application available along with other information at <https://rotarydistrict9800.org.au/SitePage/foundation>

1. PROJECT TITLE

Cambodian Village Toilet Renovation Project
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2. PROJECT DESCRIPTION

a) Area of Focus and Country where Project will take Place

TRF Area of Focus:	Water and Sanitation
Country:	Kok Tnoth Village, Siem Reap Province, Cambodia

b) **Briefly describe the project**

(describe the project, its objectives and how they will be implemented)

Originally Cambodian Clean Water and Toilets (CCWT) and other NGO’s constructed simple toilets in Cambodian Villages with only a flimsy door and bamboo thatch walls. These facilities are completely unsuitable as washrooms particularly for females as privacy is impossible and the construction of the original toilet makes them unsuitable as combined washrooms and toilets.

A washroom toilet is an enclosed space that is very significant in improving general hygiene, safety and gender equity in Cambodia. Each washroom toilet will be created using the below ground structures of older toilets; large enough for women to have privacy when washing themselves and their children. A lockable door will provide secure space for women to attend to their sanitary needs.

The Project plans to complete the renovation of the remaining original toilets in the village of Kok Tnoth into washroom toilets. Local villagers will be engaged to perform the construction work thereby enhancing local skills.

The “on the ground” construction work will be overseen by the **Cambodia Clean Water and Toilet** NGO.

APPLICATION FORM

DGI: DISTRICT INTERNATIONAL GRANT

Rotary District 9800

c) Describe the role of your Club members in the design and implementation of the Project

Brighton North Rotary (BNR) is a partner club involved with World of Difference (WOD) and both Bronwyn and Mark Stephens are long term members on the WOD Committee. Both have regularly visited Cambodia as part of Humanitarian Tours prior to the COVID. Over the past two years WOD has been planning projects in Cambodia with the help of Darrel Steer (a member of the WOD Committee and a member of the Rotary passport Club) who is back in Cambodia and will supervise the renovations of these washrooms.

The Project will be regularly reviewed at monthly meetings of the WOD Committee and will be reported to the BNR International Committee and Club.

d) How will it meet the needs of the Community and how will they be involved?

The original toilets were never designed to function as a washroom or to provide privacy or security. Without washroom toilets, women and children perform their bathing functions in the open, often only shielded by makeshift fabric.

The need has been identified by local villagers in consultation with Cambodia Clean Water and Toilet (CCWT). Villagers will identify priorities for the location of each washroom.

Local villagers have been trained in the construction of the washrooms and will skill others who will be engaged to complete the construction work.

e) How is the important issue of sustainability* covered in the Project design?

Local villagers have been trained in the methodology for the construction of the washroom toilets and therefore will be able to undertake repairs as required. Each washroom toilet will be allocated to a family or a very small number of related families to ensure the facilities are kept clean and tidy and continue to be available for their intended purpose.

The design of the washroom toilet septic system is a two-tank system that ensures only clean water is returned to the aquifer. Training will be provided in maintenance and the CCCWT team will regularly monitor the toilets and provide extra training as needed.

*For Rotary, sustainability means providing long-term solutions to community needs that the beneficiaries can maintain after grant funding ends

APPLICATION FORM

DGI: DISTRICT INTERNATIONAL GRANT

Rotary District 9800

- f) Describe how the involvement of your Club, Rotary and Foundation will be publicised (both internally within Rotary and externally to the community).

This should include a written account of the project and photos. Please refer to the Public Image and Communication page on the district website for information and contact for ideas and support.

All forms of media should be considered, including print media (local community newspaper), District Networker, club bulletin, club website and social media pages and even an article in RDU magazine.

Projects should also be entered onto the Showcase page of the MyRotary website.

Thought should also be given to sharing the story and photos on community social media sites.

Important Note: Evidence of the implementation of your publicity plan is required with your final report and before Grant Payment is made, so it is better to start promotional activity well in advance of project completion.

We will promote the project and the contribution from the Rotary Foundation including:

- Club, District, and social media (webpages and Facebook pages)
- Club bulletins
- "District Networker" once project is completed
- Request for postings in other community social media
- Project will be entered on Showcase page of MyRotary

- g) Estimated start and completion date of project:

Start Date: Completion Date:

Note the Project will not start until the grant has been approved (no financial commitments have been made and no orders placed).

Please note: A Final or Interim report must be received by April 30th 2022

- h) **HOST (IN COUNTRY) ROTARY CLUB or COOPERATING ORGANISATION**

Involvement of a Host (in country) Rotary Club is preferred. A **Letter of Participation** must be included with the Application (see link on last page)

Please outline reasons for including the Partner Rotary Club or Cooperating Organisation named.

APPLICATION FORM

DGI: DISTRICT INTERNATIONAL GRANT

Rotary District 9800

The Cambodia Clean Water and Toilet organisation has been selected because of the due diligence that District 9800 World of Difference team has conducted (including many site inspections in Cambodia by a variety of Rotarians from different D9800 Clubs) and considering CCWT's:

- i) Previous experience
- ii) Practice of training local villagers to undertake the construction work.

3. CONTACT DETAILS

**District 9800 CLUB
BRIGHTON NORTH ROTARY**

Project Committee: A committee of at least two Rotarians must be established. It is the committee's responsibility to coordinate the project locally, monitor funds, and provide all reports including financial accounting to District 9800's Foundation Stewardship Subcommittee and The Rotary Foundation via District *for the duration of the project.*

Project Committee Details		
Name of Primary Contact	MARK STEPHENS	
Rotary Club Role/Position	President	
Email	ACCESSMED33@GMAIL.COM	
Mobile Number	0419 373 781	
Rotary Club Bank Details (PAYMENT WILL BE MADE BY EFT)	Account Name	ROTARY CLUB OF BRIGHTON NORTH
	BSB	033-095
	Account Number	609 193
Additional Contact		
Name / Rotary Club	Darrel Steer, Rotary Passport Club	
Email address	darrelgsteer@gmail.com	
Best Phone Number for Contact		

4. PROJECT BUDGET

Please include complete itemised budget for the entire project using AU\$. Please answer questions provided about purchase of equipment, materials and supplies. Use additional pages if necessary. **Supporting documentation is required – e.g. supplier price quotes, budget worksheets and calculations.**

APPLICATION FORM

DGI: DISTRICT INTERNATIONAL GRANT

Rotary District 9800

COST OF EACH RESTORATION (based on exchange rate 0.66 as of Nov 14)			
Items		Supplier	Cost AU\$
1	Cement x 2bags	Local suppliers	\$16.67
2	Sand – 12 buckets		\$15.15
3	Bricks 200 @ 200 Riel		\$15.15
4	Soakaway Tank Air Vent (pipe and plug)		\$3.03
5	Steel Elbows (5), screws, nails, & vent bracket		\$9.09
6	Steel Door		\$45.45
7	Grab Rail		\$10.60
8	Timber (see below for details)		\$121.21
9	Steel Sheets (see below for details)		\$71.82
10	Accessories (see below for details)		\$12.12
11	Delivery of steel sheets and timber		\$2.27
12	Team Leader		\$15.18
13	Labour 1.5 days		\$83.33
14	Laminated posters, vent cap & aluminium strip		\$8.00
COST PER TOILET A\$			\$429
TOTAL (42 washrooms).			\$18,018

Please note the above costs are per toilet. The number of toilets undertaken depends upon the exchange rate.

Notes (All costs in US\$):

Timber Cost total = \$80.00

Timber 5x7 [2 x 4m lengths @ \$12.00] = \$24.00

Timber 5x5 [3.5 x 4m lengths @ \$7.50] = \$26.00 (2 metres left over for next toilet)

Timber 3x5 [5 x 5m lengths @ \$6.00] = \$30.00

Steel Sheets Cost total = \$47.40

Walls 5.5 sheets (1.55m lengths) @ \$3.60/metre = \$30.70 (NB Half sheet left over for next) Roof 2 sheets (2.30m lengths) @ \$3.60/metre. Cost \$16.70

Accessories = \$8.00 and includes-

Soap \$1.25, Buckets (2) \$5.00, Toilet brush \$1.25, ladle \$0.55 & Soap holder \$0.75

Team Leader Payment for procurement & delivery of materials, supervision of work etc = **\$10.00**

Labour 3 men for 12 hours @ \$1.50/hr = **\$55.00**

APPLICATION FORM

DGI: DISTRICT INTERNATIONAL GRANT

Rotary District 9800

5. PURCHASE OF EQUIPMENT OR OTHER ASSETS

(Note that items cannot be owned by a Rotary club or Rotarian, except in very exceptional circumstances pre-approved by The Grants Committee).

Who will own the equipment and maintain, operate and secure items purchased with grant funds?
Each village family
Will training in use and maintenance of technical equipment be provided? If so, by whom?
During construction, local villagers will receive training to build their skills. Once the washrooms are completed, the local villagers will receive further training in the use and maintenance of the completed washrooms. This will all be provided by Cambodia Clean Water and Toilets organisation.
If budgeted items are to be shipped, have arrangements been made for customs clearance?
N/A – all items are locally sourced.

6. PROPOSED FINANCING

Please identify and list funding sources for this project

Funding to be provided by:	Amount A\$
Brighton North Rotary (World of Difference Account)	12,018
SUB TOTAL A\$	12,018
Rotary District 9800–DDF Block Grant (\$1:\$2 D9800 Rotary Club Contributions)	6,000
Maximum Grant \$6,000	
TOTAL (Must equal BUDGET TOTAL) A\$	18,018

NOTE

District Grants are PAID to Clubs AFTER A SATISFACTORY Final REPORT including all receipts and evidence of the delivery of the promotional plan are submitted to the Grants Committee. Grants funds will NOT BE INCREASED post approval

AUTHORISATION

All Rotary Clubs and Districts involved in this project are responsible to the Rotary Foundation (TRF) for the conduct of the project and reporting on it. The partners' signatures confirm that they understand and accept

APPLICATION FORM


DGI: DISTRICT INTERNATIONAL GRANT

Rotary District 9800

responsibility for the project and for providing reports as needed or requested. By signing below, we are confirming agreeing to the following:

- Each of the Rotary clubs and partnership organisations engaged in this project have signed a current copy of the 'Letter of Participation' * which accompanies this application.
- All information contained in this application is true and accurate, to the best of our knowledge
- The club has agreed to undertake this project as an activity of the club and to make required reports.
- We understand that if our club or our partner club/district has overdue progress or final reports for any previously awarded Foundation Grant, this application will be returned to the primary partner club
- A full account of spending including copies of all Invoices / receipts must be provided to the District Foundation Stewardship Committee foundation.stewardship@rotary9800.org

Primary (LEAD) D9800 Club:	BRIGHTON NORTH ROTARY
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President's Name:	MARK STEPHENS	Signature:	
Date:	15/11/2022		

APPLICATION MUST BE ACCOMPANIED BY

- Letter of Participation
- Quotes and worksheets supporting the project budget

DOWNLOAD FORMS from <https://rotarydistrict9800.org.au/SitePage/district-and-global-grants>

7. DISTRICT GRANTS SUBCOMMITTEE CHAIR CERTIFICATION

The district grants subcommittee chair district 9800 must certify the application as complete. *If the application is not complete or eligible, it will be returned to the Primary D9800 Club with a brief explanation.*

"I hereby certify that to the best of my knowledge and ability this grant application is complete and meets all TRF guidelines"

DISTRICT 9800 GRANTS SUB-COMMITTEE CHAIR SIGNATURE.....

DATE:

Please complete all sections of this application. Rotarians may use this form and attach additional pages as needed. ***Incomplete applications will not be considered.***